# TIFFIN UNIVERSITY / ONLINE

## ENF685 Leadership and Practical Application in Homeland Security Administration
### (3 credit hours)
### Course Syllabus

## Course Description

This course will provide students the opportunity to demonstrate their ability to synthesize the knowledge gained through the balance of the program in a capstone seminar. Students will be provided a series of contemporary case studies for their analysis, in critical areas such as homeland security legal and regulatory authorities, risk assessment, strategic planning, budget formulation, program planning, and program assessment with the intent of understanding how such functional areas of administration are currently applied in the homeland security enterprise, to what effect, and under what limitations. They will then pursue a capstone project in which, as individuals or teams, they will evaluate a pressing homeland security policy issue, and conduct analysis required to develop a comprehensive proposal for operational application, including all aspects of its implementation and management. In general, this course is intended to provide students the opportunity to evaluate the reality of homeland security policy development and administration, and how it exists in an open, ill-defined, and still maturing environment. Through their own original analysis, writing and oral presentation, the students will also gain an appreciation for how such open questions of homeland security policy development can be addressed through innovation, collaboration, and persistence.

## Course Learning Outcomes

By the end of this course, you will be able to:

1.  Synthesize the interplay of authorities, risk, strategy, budget, program management and evaluation in homeland security public administration.

2.  Evaluate the realities, limitations, and open questions that define the limits of homeland security public administration.

3.  Apply such understanding through analysis and development of an original program proposal to a pressing homeland security issue area.

4.  Demonstrate the quality of such analysis through the defense and evaluation of such proposals.

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## Required Textbook(s) and Resources

There are no required resources for this course. All course materials are included as links within the course.

Be sure to review the weekly **Explore** sections for library or web resources. For access to databases, research help, and writing tips, visit the [Tiffin University Library](#).

## Time Commitment

Effective time management is possibly the single most critical element to your academic success. To do well in this online class you should plan your time wisely to maximize your learning through the completion of readings, discussions, and assignments. Because of our accelerated, seven-week term, TU online courses are designed with the expectation that you dedicate a little over **six (6)** hours per credit hour to course activities and preparation **each week**. For example, for successful completion of a three-credit, seven-week online course you should reserve roughly **twenty (20) hours per week**.

To help plan your time and keep on track toward successful course completion, note the distinctive rhythm of assignment due dates:

1. All times assume Eastern Time (GMT-4).

2. Weeks begin at 12:00 a.m. ET on Monday and end at 11:55 p.m. ET on Sunday.

3. Unless otherwise noted, initial assignments or discussion posts are due by **11:55 p.m. ET** on **Wednesdays.**

4. Additional assignments or follow-up discussion posts are due by **11:55 p.m. ET** on **Saturdays, and**

5. Major assignments and reflections are typically due by **11:55 p.m. ET** on **Sundays.**

## Learning Activities

Most weeks have discussions supporting course learning goals. In addition, you will work in small groups, beginning in Week 2, on a Capstone Project paper, due in Week 7.

## Key Assessment (Taskstream Submission)

This TU course features a "Key Assessment" that provides you the opportunity to demonstrate your program's core competencies. It also shows how the course fits within the broader curriculum. For this course, the Key Assessment is the Capstone Project, due in Week 7.

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## Grading

The chart below identifies the individual contributions from each type of activity, per week.

| Week 1 | Week 2 | Week 3 | Week 4 | Week 5 | Week 6 | Week 7 | Total |
|---|---|---|---|---|---|---|---|
| **Discussions** Activity 1.1 (n/a) Activity 1.2 (40) Activity 1.3 (40) | **Discussions** Activity 2.1 (40) Activity 2.2 (80) | **Discussions** Activity 3.1 (40) Activity 3.2 (80) | **Discussions** Activity 4.1 (40) Activity 4.2 (80) | **Discussions** -- | **Discussions** Activity 6.1 (40) | **Discussions** Activity 7.1 (40) | **520** |
| **Assignments** -- | **Assignments** -- | **Assignments** Activity 3.3 (20) | **Assignments** -- | **Assignments** Activity 5.1 (120) | **Assignments** -- | **Assignments** Activity 7.2 (320) Activity 7.3 (20) | **480** |
| **80** | **120** | **140** | **120** | **120** | **40** | **380** | **1000** |

## Grading Scale

A: 90-100% | B: 80-89% | C: 70-79% | F: <69%

## Course Schedule and Weekly Checklist

### Week 1

- MON: Activity 1.1: Introductory Discussion
- WED: Activity 1.2: Provisions and Their Authorities - Initial Post
- WED: Activity 1.3: Authorities - Initial Post
- SAT: Activity 1.2: Provisions and Their Authorities - Secondary Posts
- SAT: Activity 1.3: Authorities - Secondary Posts

### Week 2

- WED: Activity 2.1: Risk Assessment - Initial Post
- WED: Activity 2.2: Applying Risk Assessment - Initial Post
- SAT: Activity 2.1: Risk Assessment - Secondary Posts

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- SAT: Activity 2.2: Applying Risk Assessment - Secondary Posts

**Week 3**

- WED: Activity 3.1: Ohio Homeland Security - Initial Post
- WED: Activity 3.2: Strategic Planning - Initial Post
- SAT: Activity 3.1: Ohio Homeland Security - Secondary Posts
- SAT: Activity 3.2: Strategic Planning - Secondary Posts
- SUN: Activity 3.3: Topic Selection

**Week 4**

- WED: Activity 4.1: Budgeting - Initial Post
- WED: Activity 4.2: Resource Alignment - Initial Post
- SAT: Activity 4.1: Budgeting - Secondary Posts
- SAT: Activity 4.2: Resource Alignment - Secondary Posts

**Week 5**

- SUN: Activity 5.1: Evaluate Your Plan

**Week 6**

- WED: Activity 6.1: National Preparedness - Initial Post
- SAT: Activity 6.1: National Preparedness - Secondary Posts

**Week 7**

- WED: Activity 7.1: Discuss Project - Initial Post
- THU: Activity 7.2: Capstone Project
- THU: Activity 7.3: Peer Evaluation
- SAT: Activity 7.1: Discuss Project - Secondary Posts

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**Tips for Success**

Online learning requires self-discipline and self-direction. As seekers of the truth, we should be willing to challenge one another's academic work in a spirit of respectful comradery. Your course is a place for you to grow as you benefit from the expertise, experience, and diverse perspectives of your instructor and peers. Constructive feedback will challenge you to stretch your own thinking, thereby expanding your knowledge and understanding.

To get the most out of your learning experience, you should actively engage (participate) in **ALL** course activities. Course elements are arranged chronologically. To complete a week, simply work your way "down the page" through all of the course materials and activities.

**For More Information:**

Be sure to review the Support, Policies, and Procedures addendum.

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